



Admissions Accessibility Conformance Report

Web Content Accessibility Guidelines 2.0 Level A and AA

Voluntary Product Accessibility Template® (VPAT) Version 1.0 – January 2020

This Voluntary Product Accessibility Template, or VPAT, is a tool that helps officials and decision-makers to evaluate Admissions design conformance with the accessibility standards under Act World Wide Web Consortium’s Web Content Accessibility Guidelines (WCAG 2.0) Level A and AA standards.

Vendor: Liaison International

Name of Product: Admissions

Product Description: Admissions is a cloud-based admissions management platform that provides users with tools to streamline their admissions processes.

Version: January 2020

Point of Contact Name/Email: Matt Baker, Senior Product Manager (mbaker@liaisonedu.com)

Notes:**Scope:**

Sl.no	Page Name	URL	Testing Methodology*
1	Login	https://test-automation.slideroom-auto.net/#login https://test-automation.slideroom-auto.net/#/forgot-password	Automation
2	Analytics	https://test-automation.slideroom-auto.net/#/	Automation
3	Contacts	https://test-automation.slideroom-auto.net/#/contacts	Automation
4	Applications	https://test-automation.slideroom-auto.net/#/applications	Automation
5	Marketing	https://test-automation.slideroom-auto.net/#/marketing	Automation
6	Settings	https://test-automation.slideroom-auto.net/#/settings	Automation
7	Other	https://test-automation.slideroom-auto.net/#/downloads https://test-automation.slideroom-auto.net/#/emails https://test-automation.slideroom-auto.net/#/account	Automation
8	Applicant Portal – Login/Registration	https://test-automation-applicant-portal.slideroom-auto.net https://test-automation-applicant-portal.slideroom-auto.net/#/register	Automation
9	Applicant Portal Dashboard	https://test-automation-applicant-portal.slideroom-auto.net/#/programs	Automation
10	Applicant Portal - Application	https://test-automation-applicant-portal.slideroom-auto.net	Automation

* **Automation** used **aXe** core rule engine 3.4

* **Manual** assessment based on Linux, Chrome 79

Evaluation Methods Used: A combination of automated and manual accessibility assessment techniques were used to evaluate the Admissions application. Automated assessment was done on all pages whereas manual testing using assistive technology was performed on some of the selective pages representative of the application as a whole. The technology platforms on which the testing was performed were Linux, Chrome 79.

Applicable Standards/Guidelines: WCAG2.0 Level A & AA guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0, at http://www.w3.org/TR/2008/REC-WCAG20-20081211/	Level A (Yes) Level AA (Yes) Level AAA (No)
Revised Section 508 standards as published by the U.S. Access Board in the Federal Register on January 18, 2017 Corrections to the ICT Final Rule as published by the US Access Board in the Federal Register on January 22, 2018	(Yes)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.0 Report

Tables 1 and 2 also document conformance with:

- Chapter 5 – 501.1 Scope, 504.2 Content Creation or Editing
- Chapter 6 – 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.0 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.0 Conformance Requirements](#).

Table 1: Success Criteria, Level A

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none">• 501 (Web)(Software)• 504.2 (Authoring Tool)• 602.3 (Support Docs)	Partially Supports	Non-text content i.e., Informative Images and icons are partially provided with the text alternatives. Assistive technologies use these text alternatives to inform the purpose of the images & icons to users with visual impairments in audio or braille. This is supported in Admissions. The following are the pages which are partially supported: <ol style="list-style-type: none">1. Dashboard2. Contact Properties3. Application Review

Criteria	Conformance Level	Remarks and Explanations
<p><u>1.2.1 Audio-only and Video-only (Prerecorded)</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	There is no time-based media available in the current iteration of the product
<p><u>1.2.2 Captions (Prerecorded)</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	There is no time-based media available in the current iteration of the product
<p><u>1.2.3 Audio Description or Media Alternative (Prerecorded)</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	There is no time-based media available in the current iteration of the product
<p><u>1.3.1 Info and Relationships</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Information, structure, and relationships conveyed through presentation can partially be programmatically determined or are available in text.</p> <p>This is supported in Admissions. The following Pages are partially supported:</p> <ol style="list-style-type: none"> 1. Contact Properties 2. Settings

Criteria	Conformance Level	Remarks and Explanations
<p>1.3.2 Meaningful Sequence (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Content is partially rendered in a correct meaningful sequence, programmatically determined which allows assistive technologies to convey the relationship between the content.</p> <p>This is supported in Admissions. The following pages are partially supported:</p> <ol style="list-style-type: none"> 1. Login Page 2. Sidebars and Headings on users landing Page 3. Search Applicants Screen as Admissions User 4. Search Assignments as Admissions User 5. List Manager Index Page 6. Admin Association Pages 7. Applicant Details page
<p>1.3.3 Sensory Characteristics (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Other than sensory characteristics of components such as shape, color, size, visual location, orientation or sound instructions are not used for understanding and operating content of the product</p> <p>This is supported in Admissions. The following sections are partially supported:</p> <ol style="list-style-type: none"> 1. User Dashboard 2. Applicant Header

Criteria	Conformance Level	Remarks and Explanations
<p>1.4.1 Use of Color (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Along with the color, other methods are mostly provided to convey information, indicating an action, prompting a response, or distinguishing a visual element.</p> <p>This is supported in Admissions. The following pages are partially supported:</p> <ol style="list-style-type: none"> 1. Dashboard 2. Contact Properties 3. Application Review 4. Settings 5. Applicant Portal
<p>1.4.2 Audio Control (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	There is no time-based media available in the current iteration of the product
<p>2.1.1 Keyboard (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Most functionality of the content is operable through a keyboard interface without requiring specific timings for individual keystrokes, except where the underlying function requires input that depends on the path of the user's movement and not just the endpoints.</p> <p>Most screens and the form elements within support keyboard navigation.</p> <p>Exceptions on a few pages -</p> <ul style="list-style-type: none"> • Settings • Downloads • Sent Emails

Criteria	Conformance Level	Remarks and Explanations
		<ul style="list-style-type: none"> • Switch Organizations • Dashboards
<p><u>2.1.2 No Keyboard Trap</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Few keyboard traps: user is generally able to move into, and away from, any user interface component, simply by using their keyboard.
<p><u>2.2.1 Timing Adjustable</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	System supports time-out limit however the users are not warned of the session expiration.
<p><u>2.2.2 Pause, Stop, Hide</u> (Level A)</p> <p>Also applies to:</p> <ul style="list-style-type: none"> • <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>For moving, blinking, scrolling, or auto-updating information, there is a mechanism for the user to pause, stop, or hide it unless the movement, blinking, or scrolling is part of an activity where it is essential;</p> <p>There is no real-time streaming or media content in the application and as such the system does support moving or scrolling without hindering user experience caused by browser refresh</p>
<p><u>2.3.1 Three Flashes or Below Threshold</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	Admissions does not have a feature or capability that flashes more than three times in one second.

Criteria	Conformance Level	Remarks and Explanations
<p>2.4.1 Bypass Blocks (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 	Does Not Support	<p>Users of assistive technologies e.g. screen readers, as well as other users (keyboard only, screen magnifiers, etc.) are not able to scan the page quickly and efficiently using bypass blocks (Skip links, headings, Landmarks, Iframe titles).</p> <p>Admissions does not currently support the bypassing feature on the webpages either by skip link or structural markup on the sections. This work is in progress.</p>
<p>2.4.2 Page Titled (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Page Titles are provided in such a way, it helps users find content and orient themselves within it. It also empowers users to know effortlessly when that page has changed.</p> <p>Most pages in Admissions have descriptive titles further easier comprehension and to assist with navigation</p>
<p>2.4.3 Focus Order (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Most Admissions screens allow for navigating sequentially and the navigation sequence affect meaning or operation, focusable components receive focus in an order that preserves meaning and operability.</p>
<p>2.4.4 Link Purpose (In Context) (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Admissions partially uses descriptive text or WAI-ARIA attributes to identify the purpose of links.</p> <p>Following page is currently supported:</p> <ol style="list-style-type: none"> 1. Login Page 2. Sidebars and Headings on users landing Page

Criteria	Conformance Level	Remarks and Explanations
		3. Search Applicants Screen as Admissions User 4. Search Assignments as Admissions User 5. List Manager Index Page
<u>3.1.1 Language of Page</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	The default human language of each page is provided programmatically by Admissions. Currently English is the default and only supported language in the product
<u>3.2.1 On Focus</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	A component merely receiving focus will never automatically initiate a change of context. Admissions fully supports this requirement.
<u>3.2.2 On Input</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	Changing the setting of any user interface component does not automatically cause a change of context unless the user has been advised of the behavior before using the component. Exception: Describing what will happen before a change to a form control that causes a change of context to occur is made.
<u>3.3.1 Error Identification</u> (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) 	Partially Supports	Admissions currently partially provides for ways to identify errors that will be interpreted by people with disabilities and/or using assistive technologies.

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		<p>The messaging on the following pages is partially supported:</p> <ol style="list-style-type: none"> 1. Login Page 2. Sidebars and Headings on users landing Page 3. Search Applicants Screen as Admissions User 4. Search Assignments as Admissions User 5. List Manager Index Page 6. Admin Association Pages 7. Applicant Details page
<p>3.3.2 Labels or Instructions (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Admissions pages are providing Labels or instructions clearly, when content requires user input.</p> <p>The following sections are partially supported:</p> <ol style="list-style-type: none"> 1. Contact properties 2. Settings 3. Applicant Portal
<p>4.1.1 Parsing (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	IDs are unique, except where the specifications allow these features.

Criteria	Conformance Level	Remarks and Explanations
<p>4.1.2 Name, Role, Value (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	For all user interface components (including but not limited to: form elements, links and components generated by scripts), the name and role can partially be programmatically determined; states, properties, and values that can be set by the user can partially be programmatically set; and notification of changes to these items is partially available to user agents, including assistive technologies.

Table 2: Success Criteria, Level AA

Notes:

Criteria	Conformance Level	Remarks and Explanations
<p>1.2.4 Captions (Live) (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	There is no time-based media available in the current iteration of the product
<p>1.2.5 Audio Description (Prerecorded) (Level AA)</p> <p>Also applies to:</p>	Not Applicable	There is no time-based media available in the current iteration of the product

Criteria	Conformance Level	Remarks and Explanations
Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p><u>1.4.3 Contrast (Minimum)</u> (Level AA)</p> <p>Also applies to:</p> <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Left navigation and sub-menus and tabs use consistent highlighting to indicate current location. Adequate color contrast is consistently provided for most of the elements between foreground and background text colors.</p> <p>This is supported in Admissions. The following pages are partially supported:</p> <ol style="list-style-type: none"> 1. Dashboard/Analytics 2. Contact Properties 3. Application Review 4. Settings 5. Applicant Portal
<p><u>1.4.4 Resize text</u> (Level AA)</p> <p>Also applies to:</p> <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Pages within Admissions can scale/magnify the content up to 200% and the pages will still be readable and will not lose any functionality.
<p><u>1.4.5 Images of Text</u> (Level AA)</p> <p>Also applies to:</p> <p>Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	Admissions does not contain any images of text

Criteria	Conformance Level	Remarks and Explanations
<p><u>2.4.5 Multiple Ways</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Admissions offers more than one way to navigate through the site in order to help users locate content in a manner that meets their needs. This is done through helpful links present in FAQs and Search functions.
<p><u>2.4.6 Headings and Labels</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Admissions screens have descriptive headings and labels. Labels are unique and contextual.
<p><u>2.4.7 Focus Visible</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Focus indicator during keyboard navigation is always visible.
<p><u>3.1.2 Language of Parts</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	Admissions does use different languages in the content or in parts in this iteration.
<p><u>3.2.3 Consistent Navigation</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software 	Supports	The user interface has a consistent structure i.e., navigation elements (such as navigation menus, search forms or table of contents) are used on multiple pages, and are presented in the same relative order which will help users with disabilities

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 		<p>to quickly anticipate how to find (or skip) the content each time they encounter it</p> <p>Navigation is consistent with left navigation bar providing navigable links that are presented in a consistent order. The action buttons are at the top of the page as opposed to the bottom of page on actionable forms making it default to return back</p>
<p><u>3.2.4 Consistent Identification</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Most user interface components (such as links, buttons, active icons, informational icons, objects, etc.) that are used on multiple pages in Admissions are labelled consistently across all pages
<p><u>3.3.3 Error Suggestion</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	The error messages in Admissions sometimes provide suggestions on how to correct the input.
<p><u>3.3.4 Error Prevention (Legal, Financial, Data)</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	Liaison does not cause legal commitments, offer financial transactions, modify or delete user controllable data in data-storage systems, or submit user test responses.

Table 3: Success Criteria, Level AAA

Notes: Level AAA success criteria are not evaluated hence Level AAA SC tables are deleted