



WebAdMIT Accessibility Conformance Report

Web Content Accessibility Guidelines 2.0 Level A and AA

Voluntary Product Accessibility Template® (VPAT) Version 2.2 – July 2018

This Voluntary Product Accessibility Template, or VPAT, is a tool that helps officials and decision-makers to evaluate WebAdMIT design conformance with the accessibility standards under Act World Wide Web Consortium's Web Content Accessibility Guidelines (WCAG 2.0)) Level A and AA standards.

Vendor: Liaison International

Name of Product: WebAdMIT

Product Description: WebAdMIT is a cloud-based admissions management platform that provides users with tools to streamline their admissions processes.

Version: January 2019

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Notes:

Scope:

Sl.no	Page Name	URL	Testing Methodology*
1	Login	https://aamc.webadmit.org/session/new	Automation
2	Create Account	https://current.webadmit.org/password_resets/first_time_user	Automation
3	Password Reset	https://current.webadmit.org/password_resets/new	Automation
4	Admission Users	https://aamc.webadmit.org/users	Automation
5	Applicants Search	https://aamc.webadmit.org/search	Manual + Automation
6	List Manager	https://aamc.webadmit.org/lists	Automation
7	New Field List	https://aamc.webadmit.org/lists/new?type=field	Automation
8	Export Manager Lists	https://aamc.webadmit.org/export/lists	Manual + Automation
9	New Export Creation	https://aamc.webadmit.org/export/lists/new	Automation
10	Reports	https://aamc.webadmit.org/reports	Automation
11	New Reports Creation	https://aamc.webadmit.org/reports/files/new	Automation
12	Recent Files	https://aamc.webadmit.org/recent_files	Automation
13	Applicant Details Page	https://aamc.webadmit.org/applicants/3046855?email_search%5Btype%5D=field	Automation
14	Prerequisites	https://aamc.webadmit.org/prerequisites https://aamc.webadmit.org/prerequisites/new	Automation
15	Workgroups	https://aamc.webadmit.org/work_groups https://aamc.webadmit.org/work_groups/new	Automation

16	PDF Manager Templates	https://aamc.webadmit.org/pdf_manager/templates https://aamc.webadmit.org/pdf_manager/templates/new	Automation
17	Scoring Models	https://aamc.webadmit.org/scoring/models https://aamc.webadmit.org/scoring/models/new	Manual + Automation
18	Requirements Criteria	https://aamc.webadmit.org/requirements https://aamc.webadmit.org/requirements/new	Automation
19	Interview Types	https://aamc.webadmit.org/interview_types https://aamc.webadmit.org/interview_types/new	Automation
20	Search Assignments	https://aamc.webadmit.org/search/assignments	Automation
21	Search Interviews	https://aamc.webadmit.org/search/interviews	Automation
22	Deactivated Applicants	https://aamc.webadmit.org/search/deactivated_applicants	Automation
23	Search Correspondence	https://aamc.webadmit.org/emails	Automation
24	Email Addresses	https://aamc.webadmit.org/email_addresses https://aamc.webadmit.org/email_addresses/new	Automation
25	Email Templates	https://aamc.webadmit.org/email_templates https://aamc.webadmit.org/email_templates/new	Automation
26	Local Status	https://aamc.webadmit.org/local_statuses https://aamc.webadmit.org/local_statuses/new	Manual + Automation
27	Local GPAs	https://aamc.webadmit.org/gpa_templates https://aamc.webadmit.org/gpa_templates/new	Manual + Automation
28	Custom Fields	https://aamc.webadmit.org/custom_fields https://aamc.webadmit.org/custom_fields/new	Automation

* Automation used aXe core rule engine 3.2

* **Manual** assessment based on Windows 10 – Firefox 63.0 – NVDA 2018.3.2

Evaluation Methods Used: A combination of automated and manual accessibility assessment techniques were used to evaluate the WebAdMIT application. Automated assessment was done on all pages whereas manual testing using assistive technology was performed on some of the selective pages representative of the application as a whole. The technology platforms on which the testing was performed were Windows 10 OS, Firefox 63.0 and NVDA 2018.3.2.

Applicable Standards/Guidelines: WCAG2.0 Level A & AA guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0, at http://www.w3.org/TR/2008/REC-WCAG20-20081211/	Level A (Yes) Level AA (Yes) Level AAA (No)
Revised Section 508 standards as published by the U.S. Access Board in the Federal Register on January 18, 2017 Corrections to the ICT Final Rule as published by the US Access Board in the Federal Register on January 22, 2018	(Yes)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.0 Report

Tables 1 and 2 also document conformance with:

- Chapter 5 – 501.1 Scope, 504.2 Content Creation or Editing
- Chapter 6 – 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.0 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.0 Conformance Requirements](#).

Table 1: Success Criteria, Level A

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none">• 501 (Web)(Software)• 504.2 (Authoring Tool)• 602.3 (Support Docs)	Does Not Support	Non-text content i.e., Informative Images and icons are not provided with the text alternatives. Assistive technologies use these text alternatives to inform the purpose of the images & icons to users with visual impairments in audio or braille.
1.2.1 Audio-only and Video-only (Prerecorded) (Level A) Also applies to: Revised Section 508 <ul style="list-style-type: none">• 501 (Web)(Software)	Not Applicable	There is no time-based media available in the current iteration of the product

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		
<p><u>1.2.2 Captions (Prerecorded)</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	There is no time-based media available in the current iteration of the product
<p><u>1.2.3 Audio Description or Media Alternative (Prerecorded)</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	There is no time-based media available in the current iteration of the product
<p><u>1.3.1 Info and Relationships</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Information, structure, and relationships conveyed through presentation cannot be programmatically determined or are not available in text.</p> <p>Following Pages are supported-</p> <ol style="list-style-type: none"> 1. Search Applicants Screen as Admissions User 2. Search Assignments as Admissions User
<p><u>1.3.2 Meaningful Sequence</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Does Not Support	Content is not rendered in a correct meaningful sequence, programmatically determined which allows assistive technologies to convey the relationship between the content

Criteria	Conformance Level	Remarks and Explanations
<p><u>1.3.3 Sensory Characteristics</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Does Not Support	Other than sensory characteristics of components such as shape, color, size, visual location, orientation or sound instructions are not used for understanding and operating content of the product
<p><u>1.4.1 Use of Color</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Does Not Support	Along with the color, other methods are not provided to convey information, indicating an action, prompting a response, or distinguishing a visual element.
<p><u>1.4.2 Audio Control</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	There is no time-based media available in the current iteration of the product
<p><u>2.1.1 Keyboard</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Most functionality of the content is operable through a keyboard interface without requiring specific timings for individual keystrokes, except where the underlying function requires input that depends on the path of the user's movement and not just the endpoints.</p> <p>Most screens and the form elements within support keyboard navigation.</p> <p>Exceptions-</p> <ul style="list-style-type: none"> • Dropdowns on elements • Date cannot be picked from date picker

Criteria	Conformance Level	Remarks and Explanations
		<ul style="list-style-type: none"> Collapsed menus on Export Manager/PDF Manager/Workgroups Changing Radio Buttons Clicking Sub Menus like Check All/Uncheck All under new custom field/new requirements/new workgroup creation pages
<p>2.1.2 No Keyboard Trap (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Partially Supports	<p>Few keyboard traps: user is generally able to move into, and away from, any user interface component, simply by using their keyboard.</p> <p>Exceptions-</p> <ul style="list-style-type: none"> Dropdowns on elements Date cannot be picked from date picker Collapsed menus on Export Manager/PDF Manager/Workgroups Changing Radio Buttons Clicking Sub Menus like Check All/Uncheck All under new custom field/new requirements/new workgroup creation pages
<p>2.2.1 Timing Adjustable (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Partially Supports	<p>Product supports time-out limits for inactive users. The system warns users before their session expires</p> <p>System supports time-out limit however the users are not warned of the session expiration.</p>
<p>2.2.2 Pause, Stop, Hide (Level A)</p> <p>Also applies to:</p> <ul style="list-style-type: none"> <p>Revised Section 508</p>	Supports	<p>For moving, blinking, scrolling, or auto-updating information, there is a mechanism for the user to pause, stop, or hide it unless the movement,</p>

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 		<p>blinking, or scrolling is part of an activity where it is essential;</p> <p>There is no real-time streaming or media content in the application and as such the system does support moving or scrolling without hindering user experience caused by browser refresh</p>
<p><u>2.3.1 Three Flashes or Below Threshold</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	WebAdMIT does not have a feature or capability that flashes more than three times in one second.
<p><u>2.4.1 Bypass Blocks</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 	Does Not Support	<p>Users of assistive technologies e.g. screen readers, as well as other users (keyboard only, screen magnifiers, etc.) are not able to scan the page quickly and efficiently using bypass blocks (Skip links, headings, Landmarks, Iframe titles).</p> <p>WebAdMIT does not currently support the bypassing feature on the webpages either by skip link or structural markup on the sections.</p>
<p><u>2.4.2 Page Titled</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	<p>Page Titles are provided in such a way, it helps users find content and orient themselves within it. It also empowers users to know effortlessly when that page has changed.</p> <p>Most pages in WebAdMIT have descriptive titles further easier comprehension and to assist with navigation</p>

Criteria	Conformance Level	Remarks and Explanations
<p>2.4.3 Focus Order (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Most WebAdMIT screens allow for navigating sequentially and the navigation sequence affect meaning or operation, focusable components receive focus in an order that preserves meaning and operability.
<p>2.4.4 Link Purpose (In Context) (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>WebAdMIT generally does not use descriptive text or WAI-ARIA attributes to identify the purpose of links.</p> <p>Following page is currently supported:</p> <ol style="list-style-type: none"> 1. Login Page 2. Sidebars and Headings on users landing Page 3. Search Applicants Screen as Admissions User 4. Search Assignments as Admissions User
<p>3.1.1 Language of Page (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	The default human language of each page is provided programmatically by WebAdMIT. Currently English is the default and only supported language in the product
<p>3.2.1 On Focus (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) 	Supports	<p>A component merely receiving focus will never automatically initiate a change of context.</p> <p>WebAdMIT fully supports this requirement</p>

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> 602.3 (Support Docs) 		
<p>3.2.2 On Input (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Partially Supports	<p>Changing the setting of any user interface component does not automatically cause a change of context unless the user has been advised of the behavior before using the component.</p> <p>Exception: Describing what will happen before a change to a form control that causes a change of context to occur is made.</p>
<p>3.3.1 Error Identification (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Does Not Support	WebAdMIT currently does not provide for ways to identify errors that will be interpreted by people with disabilities and/or using assistive technologies.
<p>3.3.2 Labels or Instructions (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Does Not Support	WebAdMIT pages currently are not providing Labels or instructions clearly, when content requires user input.
<p>4.1.1 Parsing (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Partially Supports	<p>In content implemented using markup languages, elements do not have complete start and end tags, elements are not nested according to their specifications, elements contain duplicate attributes, and IDs are not unique.</p> <p>Following Pages are supported-</p> <ol style="list-style-type: none"> Search Applicants Screen as Admissions User

Criteria	Conformance Level	Remarks and Explanations
		2. Search Assignments as Admissions User
<p>4.1.2 Name, Role, Value (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Does Not Support	For all user interface components (including but not limited to: form elements, links and components generated by scripts), the name and role cannot be programmatically determined; states, properties, and values that can be set by the user cannot be programmatically set; and notification of changes to these items is not available to user agents, including assistive technologies.

Table 2: Success Criteria, Level AA

Notes:

Criteria	Conformance Level	Remarks and Explanations
<p>1.2.4 Captions (Live) (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	There is no time-based media available in the current iteration of the product
<p>1.2.5 Audio Description (Prerecorded) (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) 	Not Applicable	There is no time-based media available in the current iteration of the product

Criteria	Conformance Level	Remarks and Explanations
<ul style="list-style-type: none"> • 602.3 (Support Docs) <p>1.4.3 Contrast (Minimum) (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Does Not Support	<p>Left navigation and some sub-menus and tabs do not use consistent highlighting to indicate current location. Adequate color contrast is not consistently provided for most of the elements between foreground and background text colors for easy but there is more work to be done to enhance the contrast values.</p> <p>Following pages are currently supported:</p> <ol style="list-style-type: none"> 1. Login Page 2. Sidebars and Headings on users landing Page 3. Search Applicants Screen as Admissions User 4. Search Assignments as Admissions User
<p>1.4.4 Resize text (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Pages within WebAdMIT can scale/magnify the content up to 200% and the pages will still be readable and will not lose any functionality.
<p>1.4.5 Images of Text (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	WebAdMIT does not contain any images of text

Criteria	Conformance Level	Remarks and Explanations
<p>2.4.5 Multiple Ways (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	WebAdMIT offers more than one way to navigate through the site in order to help users locate content in a manner that meets their needs. This is done through helpful links present in FAQs and Search functions.
<p>2.4.6 Headings and Labels (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Supports	Most WebAdMIT screens have descriptive headings and labels. Labels are unique and contextual.
<p>2.4.7 Focus Visible (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Partially Supports	<p>Focus indicator during keyboard navigation is always visible.</p> <p>Exceptions-</p> <ul style="list-style-type: none"> • Drop down menus • Radio buttons change • Under Designations and Education panels while tabbing not all the subsections show the focus on the element.
<p>3.1.2 Language of Parts (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Not Applicable	WebAdMIT does use different languages in the content or in parts in this iteration.
<p>3.2.3 Consistent Navigation (Level AA)</p> <p>Also applies to:</p>	Supports	The user interface has a consistent structure

Criteria	Conformance Level	Remarks and Explanations
Revised Section 508 <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 		<p>i.e., navigation elements (such as navigation menus, search forms or table of contents) are used on multiple pages, and are presented in the same relative order which will help users with disabilities to quickly anticipate how to find (or skip) the content each time they encounter it</p> <p>Navigation is consistent with left navigation bar providing navigable links that are presented in a consistent order. The action buttons are at the top of the page as opposed to the bottom of page on actionable forms making it default to return back</p>
<p><u>3.2.4 Consistent Identification</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	<p>Most user interface components (such as links, buttons, active icons, informational icons, objects, etc.) that are used on multiple pages in WebAdMIT are labelled consistently across all pages</p>
<p><u>3.3.3 Error Suggestion</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 	Does Not Support	<p>The error messages in WebAdMIT do not clearly and consistently provide suggestions on how to correct the input. Data can still be saved if it does not meet the input criteria.</p>
<p><u>3.3.4 Error Prevention (Legal, Financial, Data)</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> • 501 (Web)(Software) • 504.2 (Authoring Tool) 	Not Applicable	<p>Liaison does not cause legal commitments, offer financial transactions, modify or delete user controllable data in data-storage systems, or submit user test responses.</p>

Criteria	Conformance Level	Remarks and Explanations
• 602.3 (Support Docs)		

Table 3: Success Criteria, Level AAA

Notes: Level AAA success criteria are not evaluated hence Level AAA SC tables are deleted